



*This form is for use by MHS Alumni only during 2020 REMOTE LEARNING.*

**INSTRUCTIONS FOR ALUMNI:** Complete this form with all requested information and signatures. Email to Assistant Principal Maggie Richardson at [mgeiger@millenniumhs.org](mailto:mgeiger@millenniumhs.org).

- Official transcripts are official documents released to academic institutions and other organizations.
  - Official transcripts are not available during Remote Learning. Colleges and universities will accept unofficial transcripts when emailed directly from the school.
- Student transcripts are unofficial documents released to the student.

First Name:	Last Name:
Date of Birth (dd/mm/yyyy):	Year of Graduation from Millennium:
Current Address:	
Email address:	Phone number:
Name of last school you attended:	Dates of attendance: From                      To

Transcripts requested (quantity): \_\_\_\_\_

1) Name of Organization/Program/Academic Institution:

Name of Recipient:

Email Address of Recipient:

Due Date:

Additional Information (Application number, CUNY W000 number, etc.)

2) Name of Organization/Program/Academic Institution:

Name of Recipient:

Email Address of Recipient:

Due Date:

Additional Information (Application number, CUNY W000 number, etc.)

3) Name of Organization/Program/Academic Institution:

Name of Recipient:

Email Address of Recipient:

Due Date:

Additional Information (Application number, CUNY W000 number, etc.)

**Alumni Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Typing your name will serve as your signature if you are unable to print and sign.